



Institute of
Management Technology
Dubai



RESIDENCE LIVING MANUAL

ACADEMIC YEAR 2022-23



About IMT

Established in 2006 Institute of Management Technology Dubai (IMTD) was envisioned to become a leading institute for research and teaching in the field of management. To make an impact in the region and globally, IMTD was one of the earliest to obtain Commission for Academic Accreditation (CAA) recognition for all its programs from the Ministry of Education UAE. IMTD is an entrepreneurial, modern, research focused institute that is located in the heart of Dubai International Academic City (DIAC). IMTD boasts of a serene campus that has not only the best in class academic infrastructure and learning resources but also provides campus housing and extracurricular facilities for students that enable a world class living and learning experience.

In its continuous pursuit of excellence IMTD recruits qualified faculty from across the world with terminal degrees. Over the years this has enabled IMTD to offer high quality programs at graduate and under graduate levels and also maintain a steady focus on research and publications. The quality of programs at IMTD coupled with the scholarly contributions of the faculty has enabled us to take confident strides towards getting AACSB accreditation.

IMTD has an ever-growing network of international partners who bring both academic and cultural diversity to our programs. IMTD students continue to participate in international exchange programs with our partner institutes.

With over 2000 Alumni globally dispersed and engaged in large MNCs and government bodies, IMTD continues to make a mark in the world of business and society. Over the years our graduates have excelled in the corporate world and many have risen the ranks to become well known leaders in their respective industries. It is a testimony to the uncompromising commitment that IMTD has for student success and the quality of its human capital.

Vision

IMT Dubai aspires to become a leading university in the region for nurturing high quality professionals in management.

Mission

Our mission is to impart quality education to prepare the next generation of ethical business professionals. We adopt interactive teaching pedagogies and undertake applied research by engaging in real issues of the corporate and social sectors.

Strategic Goals and Objectives

Goal-1: Offer high quality programs relevant to business and Industry in the region.

Obj 1a: To design and deliver a portfolio of programs and courses in the areas of business, management, and allied fields.

Obj 1b: To sensitize students to sustainability, environmental and ethical issues related to business and society.

Goal-2: Create a conducive and productive environment for student learning and professional development.

Obj 2a: To adopt innovative pedagogical methods that will enrich student learning and experience.

Obj 2b: To actively pursue student and faculty mobility with international partner universities.

Obj 2c: To develop high quality teaching materials, text books, cases, and reference books to augment teaching and learning experience.

Obj 2d: To provide IT enabled processes for teaching, learning, and related activities.

Goal-3: Attain National, Regional and International Recognition for high quality Academic Programs.

Obj 3a: To benchmark and improve curriculum and academic processes every five years.

Obj 3b: To strive and achieve international accreditations for the programs.

Goal-4: Foster partnerships with industry and government bodies for experiential learning

Obj 4a: To offer executive education programs for professionals and executives.

Obj 4b: To engage with the industry for collaborative projects and strengthen the industry-academia interface.

Goal-5: Promote international outreach with recognized universities and institutions.

Obj 5a: To have a diversified mix of students and faculty from different geographical regions.

Obj 5b: To create and develop a partnership with institutions of repute.

Goal-6: Focus on applied business research relevant to industry, business, and society.

Obj 6a: To support high-quality applied research in corporate and social sectors

Obj 6b: To encourage faculty and students' research publications in conferences and journals

Contents

About IMT	3
Vision	4
Mission	4
I. General Policy	6
II. Residence Halls Schedule.....	6
III. Services and Facilities	6
IV. Room Allotments	8
V. Roommate Change	8
VI. Room Key	8
VII. Standard Room Furnishing	8
VIII. Common Areas	9
IX. Dining facility at IMT	10
X. Study Rooms	10
XI. Visitors & Guests.....	11
XII. Violation of Rules & Regulations of Residence Halls	13
XIII. Disciplinary Measures & Procedures	13
XIV. DIAC Code of Conduct	14
XV. Contact information of Student Services & Essential Services	14
XVI. Student Satisfaction Survey on Hostel Services.....	15
Appendices.....	16
Appendix 1 Student Residence Form	17
Appendix 2 Accommodation Check-in Form	19
Appendix 3 Application Form Room Change	20
Appendix- 4 Application Form – Security Deposit Refund.....	21
Appendix 5 Campus Leave Form.....	23
Appendix 6 Hostel Extension Request Form.....	24
Appendix 7 STUDENT SATISFACTION SURVEY ON HOSTEL SERVICES	25

I. General Policy

IMTD provides its student community with a safe and comfortable environment with well- equipped separate male and female residences. Safety, health and proper conduct of the residents is IMT Dubai's prime concern and all residents are expected to respect and abide fully by the rules and conditions. Violation of Residence Halls rules and regulations shall lead to disciplinary action and if applicable, to criminal prosecution as per the UAE Law.

II. Residence Halls Schedule

On campus accommodation is available during the Academic Year only i.e. Accommodation is available for program duration only and until end date of the program. The Check-in and Check- out dates is as per the academic calendar. For any extended stay after program end date, it is mandatory for student to get prior approval from Office of Student Services. Such extended stay is chargeable at pro-rata basis. A student is liable to pay accommodation fees in advance @ AED 100 per day for single room or @ AED 70 per day for double room.

III. Services and Facilities

The general information about the IMTD campus and its facilities is given below:

- Campus size – 5 Acres
- Number of Blocks – 8
- Residential facilities consist of 5 Residence Halls (Halls A, B, C, D & E) with a total number of 337 rooms.
- Maximum Hostel occupancy for students– 562
- Number of fire assembly points – 2

Student Residential Halls			
Block	Floor	Single Room	Double room
A/Boys	Ground	0	0
	1st	12	9
	2nd	12	9
	3rd	4	13
B/Girls	Ground	0	0
	1st	12	9
	2nd	12	9
	3rd	4	13
C/Boys	Ground	0	0

	1st	12	9
	2nd	12	9
	3rd	4	13
D/Boys	Ground	0	0
	1st	12	9
	2nd	12	9
	3rd	4	13
E/Boys	Ground	0	0
	1st	0	0
	2nd	0	23
	3rd	0	26
	4th	0	26
	5th		26
Total No. of Room		112	225
Total No. of Bed		112	450
Total No. of Occupancy capacity		562	

3.Other Facilities for Students, Faculty and Staff

Sr.No.	Type of Facilities	Number
1	Tutorials / Study Room	6
2	Auditorium with AV Control room	1 (250 - 280 Seats)
3	Library	1 (120 Seats)
4	Faculty Office Room (1st Floor)	19
5	Faculty Office Room (Ground Floor) A Block	7
6	Big Cabin for HOD/Staff (1st Floor)	7
7	Big Cabin for HOD/Staff G Floor)	3+1
8	Meeting Room	1
9	Conference Room	1
10	Server Room	1
11	Male Prayer Room	2
12	Female Prayer Room	1
13	People of Determination Toilet	4
14	Total Parking in Campus	229
15	People of Determination Parking in Campus	4
16	Bus Parking	4
17	Multipurpose Court	1
18	Fitness Centre	1
19	Music Room	1
20	First Aid Treatment Room and Nursing Facility	1

21	Amphitheatre with Oval shaped ground	1
22	Storage Room for Hazardous Material	1
23	Maintenance Workshop Room	1
24	IMT Staff & Guest Accommodation (One BHK 4 + Studio 11)	15
25	Fire assembly points	2
26	Designated Smoking Area	2
27	Store rooms (Ground Floor C block)	8

Accounts Section lists out the hospitality charges at the commencement of each academic year.

IV. Room Allotments

IMT Dubai reserves the right to make allotments and re-allotments of rooms as deemed necessary. The allocations of the single/double occupancy room depend on the availability and is assigned on first come first serve basis. In case of non-availability of the requested rooms (single or double) if required, the resident has to bear extra charges, to settle the appropriate rent.

V. Roommate Change

Roommate change is not allowed except under exceptional circumstances. A written request explaining the reasons must be submitted to the Office of Student Services by the concerned student. The Office of Student Services reserves all right to accept or reject the request.

VI. Room Key

All assigned residents are handed over a key to their respective rooms. Residents are not allowed to make duplicate keys or give the room key to third parties. Lost keys are replaced by the Facilities Office at the cost of AED 50. Residents are not allowed to change/replace any room locks.

VII. Standard Room Furnishing

- a. Each single room is equipped with the following items:
 - Single Bed + Mattress
 - Desk & Chair
 - Window shades
 - Side table
 - Built in Wardrobes

b. The double occupancy room is equipped with the following items:

- Single Bed + Mattress (for each occupant)
- Desk & Chair
- Window shades
- Built in Wardrobes

c. Students must secure the following items for their personal use:

- Bed sheets
- Pillow
- Clothes hanger
- Blanket
- Laundry Bag
- Towels
- Plastic Shoes

d. Students are **allowed** to install:

- Compact Refrigerator (less than 4 cubic feet)
- Hair dryer
- Electrical Razor
- Radio & Clock

e. Following items are **not allowed** in the rooms:

- Iron
- Toaster
- Oven
- Microwave oven
- Cookers & other cooking equipment's
- Heaters
- Candles/incenses
- TV sets

VIII. Common Areas

Common areas are those areas used and available to all residents. The Common areas include hallways, lounge areas, stairways, kitchens & bathrooms. No personal property should be stored in the common areas. Residents are responsible for any damages done to common areas of their Residences. Students have the responsibility to keep the accommodation areas including common areas as well as equipment's clean and safe at all times.

Each Residence Hall has the following amenities:

- a. At each floor level
 - Bathrooms and sanitary
 - Pantry rooms
- b. Pantry rooms are equipped with the following:
 - Microwave oven
 - Wash basin
- c. Laundry Facilities
 - Washing machines
 - Dryers
 - Cloth Stand for drying
 - Iron and Iron Board
- d. Common Area
 - Refrigerator
 - Water Dispenser
 - ironing facilities
- e. Recreational Facilities
 - Fitness Centre
 - Music room
 - Lounge equipped with indoor games
 - Multipurpose sports court.
 - Amphitheater
 - Dining Hall.

IX. Dining facility at IMT

The IMT Dubai provides Breakfast, Lunch, & Dinner to the students residing on campus. During pandemic and any other natural calamities, dining hall services may be suspended.

X. Study Rooms

IMT Dubai Residences has dedicated spaces to for students to study peacefully and have Group discussions and other project discussions.

XI. Visitors & Guests

Residence Halls are accessible to residents and their invited guests only. Guests must be accompanied at all times and escorted by residents. The resident students assume responsibility for the action of their guests and are liable for any damages or misbehavior caused by their guests. It is highly recommended that visits by guests to be confined to common areas only. Residents are not allowed to host guests overnight including their family members. No member of the opposite sex is allowed in the Residences rooms. Guests and residents of opposite sex are permitted only in the common areas.

1. Alcohol /Drugs

It is strictly prohibited to possess or consume alcoholic beverages or any illegal drugs in the resident halls. IMT Dubai upholds the laws of the UAE in regard to possession and consumption of alcoholic beverages.

2. Pets

Keeping pets in the Residence Halls is strictly prohibited including aquariums.

3. Smoking

Smoking is prohibited in rooms as well as in all common areas, except places designated for smoking.

4. Noise

All residents have to ensure a reasonable environment in which occupants can sleep and study. As a general principle, all residents must ensure that noise is contained to their rooms only and does not disturb other residents.

- In common areas quiet hours are from 2300 Hours to 0700 Hours
- On weekends quiet hours are from 2400 Hours to 0800 Hours

5. Theft & Loss

Students are responsible to keep their personal belonging safely. IMT Dubai shall not be held responsible and liable for any theft or loss of personal belongings.

6. Pantry Use Policy

- Cooking of food is not allowed in pantry rooms, only heating of pre – prepared food is allowed.
- Residents must be present and attend food at all times when heating food.
- Residents are responsible for ensuring the cleanliness of the pantry rooms.

7. Housekeeping/Hygiene policy

It is the responsibility of all residents to keep their rooms clean and in orderly condition. IMT Dubai reserves the right to conduct regular or surprise inspections and if required proceed with cleaning of the concerned rooms and cost incurred for the same will be charged to concerned student.

8. Safety

IMTD's safety program is extended to cover students as much as possible. Work areas occupied by students must comply with applicable DIAC and UAE regulations. All department heads are responsible for assuring that adequate safety equipment and personal protective equipment is designated and available for use in these areas. Faculty members are responsible for the safety of their students while in class.

In event of an accident, the Student will contact the EHS officer/ Security Guard / Hostel Warden at each block immediately. In event of fire, EHS officer/ Security Guard / Hostel Warden will ensure quick and orderly evacuation is done according to DCD rules. Detailed fire and safety guidelines are explained in the Health and Safety Manual.

9. Damages to the Facilities

Campus residents are responsible and liable to IMTD for any loss or damage arising from negligence, carelessness and improper conduct.

10. Absences

Students are required to inform IMTD and seek prior approval if they intend to leave the Residences for more than 24 Hrs.

11. Isolation Room

IMTD has separate isolation rooms for students with certain COVID-19 symptoms and minor symptoms with COVID-19 positive results.

12. Facilities for People of Determination

All the basic facilities inside the campus is designed for smooth movement of people with varied types of physical disabilities

The following Access areas are equipped for people of determination

1. **Stairs:** Ramps for access with wheelchair
2. **Lifts:** Lifts facility are easily accessible to people of determination and ease movement to different floors of the campus.
3. **Toilets:** Toilet are equipped with determination support bars for access and movement. The toilets are also equipped with emergency alert system.
4. **Parking:** Dedicated parking facility for People of Determination.

XII. Violation of Rules & Regulations of Residence Halls

Any violation may result in disciplinary actions leading to suspension and /or dismissal from the Institute. In addition, in the event of any damages to IMTD property, the concerned student(s) will be financially liable for the losses incurred.

XIII. Disciplinary Measures & Procedures

- a. Disciplinary measures for misconduct and/or violation of Residence Halls may lead to the following sanctions.
 - **Warning:** verbal or written warning to the concerned student
 - **Suspension:** for a period of time
 - **Dismissal:** from the Institute
- b. Financial Penalties: Fines and other penalties may be imposed in case a student commits breach of Institute rules resulting in any loss/damage to the Institutes property.
 - In case of damage to property and any common utility equipment in the residences, a fine may be levied upon the all the occupants of the concerned wing.
- c. The Office of Students Services is responsible for the student discipline in the Residence Halls.
 - When a student engages in conduct that is inappropriate as per the Rules and Regulations, the Office of Students Services will nominate a Disciplinary Committee. The Committee will look into the matter and hear the concerned parties. They will then make a recommendation to the Director who will then impose appropriate sanctions based on the recommendations.

- If the concerned student is not satisfied with the decision, he/she can lodge an appeal with the Director.
- The decision of the Director is final and no further appeals can be made.

XIV. DIAC Code of Conduct

DIAC code of conduct is communicated to all IMT students and placed at different locations inside the campus. DIAC event related regulations are being followed at IMT. The DIAC Student Code of Conduct represents a list of rules and regulations that should be adhered to by all students within the DIAC and DKP campuses.

- No inappropriate physical contact between males and females.
- Inappropriate dress for males and Females is prohibited.
- No fighting, assault or any act of violence.
- No harassing, threatening, bullying, intimidating others.
- No Possessing, using or distributing illegal substances.
- No smoking in undesignated areas.
- No possessing of firearms, explosives or weapons.
- No gambling.
- No raising false alarms.
- No setting fires.

Please find below TECOM Security Control Room numbers to report all incidents for immediate assistance.

- Non-Emergency number: 04-3640065
- Emergency Hotline number: 04-3601777

XV. Contact information of Student Services & Essential Services

The students can contact the office of students services in the below details

Name of the students service officer	Nirmish Parmar
Location	Ground Floor-E block
Telephone	+971 526442523
Email Id	studentservices@imt.ac.ae

Services	Phone Number
Police	999
Ambulance	998
Fire Department	997

IMT Dubai website	www.imt.ac.ae
IMT Dubai number	+971 4 4227244
Hostel Warden - Male	Ext. 149/ 0556698915/ 0526442500
EHS Officer	0525257641
Hostel Warden - Female	Ext. 149
IT Department	Ext. 108
Accounts Department	Ext. 105, 106
Program Office	Ext. 142, 144, 145
Student Services	Ext. 119 & 0526442523
Admissions Department	Ext. 110, 134, 135, 138
Mr.Bala Murugan (Maintenance)	0562684578
Serious Injury or Major medical emergency nearest clinic –Aster	04 3552354

XVI. Student Satisfaction Survey on Hostel Services

Student Satisfaction Survey on Hostel Services shall be conducted at the end of every semester and survey data shall be compared over semesters by the QAIE with analysis. Necessary corrective / improvement measures shall be taken by the Head Administration in discussion with the Director.

Appendices

Appendix 1 Student Residence Form

Student Residence Form

Name: Mr. /Ms.:

Passport No

Nationality:

Mobile No.:

Email:

Room Type : Single Double

Academic Year:

Parent/Guardian Information:

Name:

Relationship:

Address:

Mob No.:

Email:

Local Guardian Information (if any):

Name:

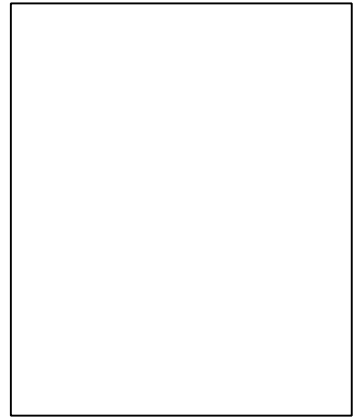
Relationship:

Address:

Mob No.:

Email:

Please Note: Room Allocation will be done after the payment confirmation.



Undertaking/Declaration by Student

1. Room allocation is done unbiasedly at IMT's discretion. It is not allowed to relocate to other room on my own.
2. Residents, guests, relatives of the opposite sex are prohibited from entering the student's resident's room.
3. Hosting any guest, relatives or any outsider for overnight stay inside IMT campus accommodation is not allowed.
4. As per DIAC, UAE and IMT regulations, possessing or consumption of alcohol, alcoholic beverages and/or any kind of drugs in the campus is STRICTLY prohibited.
5. Keeping pets, including aquariums in the Residence Halls and in campus is not allowed.
6. Cooking food in IMT Dubai campus is not allowed, but it is allowed to warm cooked food inside the pantry.
7. Installation of electrical appliances, such as immersion heaters, electric stove/heater, irons, toaster, Iven, microwave oven & cookers, other cooking equipment, and TV sets inside the room is not allowed. If found, it will be confiscated and a fine may be imposed.
8. Usage of flammable materials, such as such as candles, incense sticks, gasoline, paint thinner, and oil lamps, are prohibited in the residence halls. Lighting up and possessing of fire crackers inside the IMT campus is not allowed.
9. Organizing any functions/meetings/events directly related to IMT, within and outside the IMT campus without specific permission of concerned IMT departments or IMT authority is not allowed.

Cleanliness & Maintenance

10. Maintenance of hygiene and cleanliness of his or her room is responsibility of student. It is not allowed to involve janitor to clean room or for any other personal work.
11. Frequent random inspection of rooms will be carried out, and student must cooperate for the same. Keeping the room unhygienic will lead to disciplinary action by the Warden.
12. Garbage chute must be used for disposing waste.
13. It is not allowed to paste posters, chalking on walls, graffiti or damage the campus property in any form.
14. Student can register facilities related complaints in "Maintenance Log Book" Maintenance Office is located on the ground floor of D block.
15. IMT Dubai will not be held responsible for any theft or loss of my personal belongings.
16. Fines and other penalties may be imposed in case a student commits breach of Institute rules resulting in any loss/damage to the Institutes property.

Entry/Exit

17. Students are required to seek prior approval if they intend to leave the residence for more than 24 Hours.
18. It is mandatory to sign in & out in attendance register for every exit and entry after 10.00 PM onwards.
19. On campus accommodation is available during the Academic Year only i.e. Accommodation is available for program duration only and until end date of the program. The Check-in and Check- out dates is as per the academic calendar. For any extended stay after program end date, it is mandatory for student to get prior approval from Office of Student Services. Such extended stay is chargeable at pro-rata basis. A student is liable to pay accommodation fees in advance @ AED 100 per day for single room or @ AED 70 per day for double room. **Living Environment**

20. IMT Dubai aims to ensure a safe, secure, and pleasant living community at its residence Halls. Student will ensure that noise is contained to their room only and does not disturb other residents. Quiet hours are from 22.00 Hours to 07.00 Hours must be maintained. On weekends quiet hours are from 24.00 hours to 08.00 hours.
21. As per UAE, DIAC, and IMT regulations, displaying affection in public places such as kissing, hugging between males and females is a serious violation of UAE cultural values. Student shall wear respectable clothes respecting UAE cultural values.

I will obey above mentioned UAE/DIAC/IMT DUBAI/Student Hand book /Residence Living Manual regulations.

Signature of Student:

Date:

Appendix 2 Accommodation Check-in Form

Accommodation Check-in Form

Name: Mr. /Ms.:

Roll Number:

Room No.:

Room Type: Single Double

Residence hall is furnished with below facilities:

1. KEY
2. COT
3. MATTRESS
4. STUDY TABLE
5. STUDY CHAIR 1
6. WINDOW SHADES/CURTAINS
7. BOOK SHELF
8. SIDE TABLE
9. WARDROBE

I acknowledge the receipt of all the above mentioned facilities are installed in the room is in good condition. My responsibility to ensure that the residential facilities assigned to me are used carefully without causing damage or destruction.

If there is any damage caused to the property by me, then it is my duty to report the matter to facilities office and then pay the charges to the Accounts department before any repairs or replacements are done.

If any damage caused in the "Common areas" will have to be borne by all the residents of that particular floor or block. Thus every student is equally liable and will have to ensure that even others do not cause any damage to the campus property.

I will fully cooperate and ensure careful usage of campus property.

Received key on:

Signature of student

Signature of Hostel Warden

Appendix 3 Application Form Room Change

Application Form – Room Change

Name: Mr. /Ms.:

Roll Number:

Existing Room:

Double to Single Occupancy

Single to Double Occupancy

Reason:

I agree to pay the difference amount in the hostel fees, before checking in into new room.

Students Signature:

Date:

For Office Use

Vacated Room Condition:

New room allocated:

Hostel Warden's Signature:

Accounts Office stamp and Signature:

Appendix- 4 Application Form – Security Deposit Refund

Application Form – Security Deposit Refund

Name:Mr. /Ms. : _____		
Roll Number : _____ Room Number : _____		
Department 's	Dues	Remarks , Signature and Date
Programe Office		
Learning resource centre	Library Card Returned: Yes <input type="checkbox"/> No <input type="checkbox"/>	
IT office		
Office of Career Services	Placement date : _____	
Office of Students Services	Visa Cancelled: Yes <input type="checkbox"/> No <input type="checkbox"/> Visa cancellation date : _____ Insurance Card submitted :Yes <input type="checkbox"/> No <input type="checkbox"/>	
For Office use only		
Facilities Office	Key handed over: Yes <input type="checkbox"/> No <input type="checkbox"/> Hostel vacating date: _____ Any Other Charges: _____	
Accounts Office	Arrears if any : _____	
Registrar's Office		

Guidelines for students:

1. Before leaving/vacating the campus accomodation, Student must personally approach program office, library, IT office, Office of career Services and Office of student Services to get the signatures respectively. Student must personally submit this form along with room key to facilities office/warden/security guard.
2. Kindly typewrite the bank details then take print out of this form.

PLEASE TYPEWRITE IN BLOCK LETTER

1. Bank Account holder name :
2. Bank Account number :
3. If the bank account is in UAE then please also provide IBAN number :
4. If the bank account is in INDIA then please also provide IFSC Code :
5. Bank name :
6. Bank Address :
7. Bank branch name :
8. Beneficiary address :
9. SWIFT code of Beneficiary bank :
10. Contact Mobile No.:
11. Personal email address :

Students Signature

Date:

Appendix 5 Campus Leave Form

CAMPUS LEAVE FORM

I, Mr./Ms. _____ of Batch _____, Roll No _____, would be leaving the campus for the purpose of _____.

Check Out date	Time

Check In date	Time

Contact Name Address and Telephone No: -

Signature of Student

Appendix 6 Hostel Extension Request Form

HOSTEL EXTENSION REQUEST FORM

Student Details

Name of Student	
Program Details	
Student Number	
Hostel Room Number	
Date of completion of the Academic year	

I Mr/Ms _____ confirm and certify that I have not been able to complete my degree / placement during the stipulated time period of on campus study. Hence, I make a request to the competent authority to allow me additional time to stay in the hostel. I also certify that I am not employed anywhere.

Date:

Signature of Student:

COUNTERSIGNED BY INSTITUTE AUTHORITY

It is certified that student: -

- Has not completed the degree program.
- Is in placement / internship process
- Extension requested for:

Date:

Signature of Supervisor:

RECOMMENDATION

Extension granted / not granted	
Period of extension	
Additional charges for hostel extension	
Additional payment to be made by	

Signature of Head of Facilities:

Date:

Appendix 7 STUDENT SATISFACTION SURVEY ON HOSTEL SERVICES

	Strongly agree	agree	Not sure	disagree	Strongly disagree
Recreational facilities					
Gym equipment					
Lounge facilities					
Multiple purpose sports court					
Vending machines					
Clinic equipment					
Availability of nurse					
Dining/catering facility					
Quality of food					
Quantity of food					
Cleanliness of dining facility					
Quality of cutlery provided for dining					
Accommodation facilities:					
Privacy in bedroom					
Quality of bed and mattress					
Security of property in bedroom					
Lightening adequacy in bedroom					
Ventilation in bedroom					
Furniture in bedroom					
Wi-fi in campus					
Cleanliness in the bathroom					
Air conditioning					
Water flow					
Laundry services					
Pantry services provided in residential floor					
Fire alarms and sprinklers equipped inside the room					
Prayer room:					
Availability of prayer rooms					

Other facilities:					
Easy access to warden					
Easy access to security guard					
Adequate lightening in the campus					
Parking facility					
Elevator facility					
Easy access washroom for people of determination					
Training for firefighting evacuation drill					
Easy access to firefighting equipment					
CC camera coverage throughout the campus					

Document Change Record

Version :December 2022

Sl.no	Change summary	Section	Page no. of previous version- October 2022	Page no. of current version- December2022
1	A brief statement of the institution's history		3	3
2	Strategic goals and objectives are updated	Strategic Goals & Objectives	4	4
3	Student Satisfaction Survey on Hostel Services has been incorporated as a section.	XVI	NA	15
4	Student Satisfaction Survey on Hostel Services	Appendix 7	NA	25-26